Nursing and Midwifery Council
Cayman Islands Government

THE DEPARTMENT OF HEALTH REGULATORY SERVICES
Health Practice Commission
NURSING AND MIDWIFERY COUNCIL (NMC)
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General Information and Guidelines for Registration

New Applications

Health Practice Act (2026 Revision) and Health Practice Regulations (2021 Revision)

PART A – GENERAL INFORMATION

A. Incomplete applications

Incomplete applications will not be accepted. Any incomplete application will be returned to the applicant and will not be reviewed. Applicants should ensure that their application contains all of the required documents listed in Part B before it is submitted.

B. Language of documents

All documents must be submitted in English. Translated documents must be certified.

C. Processing time

The application process can take **three (3) to six (6) months** to complete.

D. Submission deadline for Council meetings

Completed applications, complaints and queries received **ten (10) working days** prior to a meeting of the Nursing and Midwifery Council (the "Council") may be placed on the agenda in the order in which they are received. This does not guarantee that they will be considered by the Council at that meeting.

E. Communication of decisions

The Health Practice Commission has an administrative policy which allows **fifteen (15) business days** after the meeting date in which to communicate all meeting deliberations.

F. Additional information

The Council, the Chairperson or Deputy Chairperson, or the Registrar may request such other documents and information as they consider necessary in determining an application.

G. Malpractice insurance

The Licence to Practise (Form CA) shall only be issued once proof of malpractice insurance has been provided and accepted by the Registrar. A copy of the malpractice insurance certificate, showing the practitioner's name and coverage in the Cayman Islands, must be provided.

PART B – REQUIRED DOCUMENTS

1. Application Form – Form A

- A fully completed application form.

2. Register Information Form – Form D

- Must be fully completed.

3. Current active Registration / Licence / Practising Certificate

Principal List

- Original or certified copy of current licence.
- Applicants must be registered, or eligible for full registration, in Australia, Canada, Jamaica, New Zealand, South Africa, the United Kingdom or the United States of America, or have met the Caribbean Regional Registration (RENR) requirements.

Institutional List

- Original or certified copy of current licence.
- Applicants must be registered, or eligible for full registration, in a jurisdiction approved for Institutional Registration by Cabinet.

4. Certificates / Diplomas

- Original or certified copies of certificates and diplomas.

5. Letter of Intent

- A cover letter stating the reason(s) for applying for registration.

6. Letter of Affiliation

- Non-Caymanian applicants must provide a letter from the registered health care facility with which they will be affiliated.
- A copy of the Registered Health Care Facility Certificate.

7. Original Letter of Good Standing (LOGS)

- Applicants must request an original LOGS from their current registering Nursing Board or Council, to be sent directly to the Registrar of the Health Practice Councils.
- The original LOGS may be sent to the Registrar by electronic mail or by post. A LOGS sent by post must be in an official sealed envelope.
- The LOGS should include licence status and reference to professional conduct, disciplinary action, suspension, revocation of licensure, etc.
- The LOGS must be dated no earlier than three (3) months before the date of application.
- Applicants must contact the office of the Registrar to confirm receipt of the LOGS before submitting an application for registration.

8. Two Professional Reference Forms

- Completed by a colleague of equal or higher position, preferably a supervisor within the same profession.
- The referee must have **worked directly with the applicant within the last six (6) months**.

- Each form must:
  - be dated no earlier than six (6) months prior to the application for registration;
  - be accompanied by a business card, facility or official identification and contact information;
  - include the title and/or qualification of the referee;
  - state the relationship of the referee to the applicant;
  - state the length of time the referee has known the applicant;
  - state the quality and proficiency of the applicant's skills; and
  - bear an original signature.

9. One Character Reference Form

- Dated no earlier than six (6) months prior to the application.
- Completed by a person unrelated to the applicant by birth or marriage, of good standing in the community (such as an attorney-at-law, notary public, justice of the peace, minister of religion, doctor or police officer), who has known the applicant for at least four (4) years.
- A Notary Public who certifies any document for the applicant is not acceptable as a referee. A prospective employer is not acceptable as a referee.

10. Police (Clearance) Certificate

- Dated no earlier than six (6) months prior to the application, and covering the six (6) consecutive months prior to the date of application.
- Issued by the jurisdiction in which the applicant lives and/or works.
- A certified copy will be accepted by mail; however, the original may be presented to the Health Practice Commission office with the other required documents.

11. Medical Report Form

- Dated no earlier than six (6) months prior to the application.
- The medical practitioner must not be related to the applicant by birth, marriage or work affiliation.
- The medical practitioner must have known the applicant for at least two (2) years, or use records containing at least two (2) years of information.

12. Photograph

- One (1) full-face colour passport-size photograph, taken no earlier than six (6) months prior to the application.
- The photograph should be dated and stamped on the back by the photo studio, and affixed to the application form with a paperclip or staple.

13. Photo page of Passport

- A colour copy of the photo page of the applicant's passport, or a copy of a Cayman Islands driver's licence.
- The original may be presented in person to the Health Practice Commission for verification, or a notarised copy provided if the application is mailed or the original is not available.

14. Basic Life Support (BLS) Certification

- A current, valid BLS certificate.
- Advanced Life Support (ALS) certification remains acceptable.

15. Proof of English Language Proficiency (applications received on or after 1 February 2027)

Applicants must satisfy the Council that they have the necessary knowledge of English. Where English is not the applicant's primary language, or where the applicant's primary nursing or midwifery qualification was not entirely taught and examined in English, the Council may require the results of an International English Language Testing System (IELTS) Academic test, or another test approved by the Council. The IELTS certificate must show:

a) a minimum score of **7.0 in each testing area** (speaking, listening, reading and writing) and an **overall score of 7.5**;
b) that these scores were obtained in the same test;
c) that the **Academic** version of the test was taken; and
d) the original stamp and Test Report Form (TRF) number.

PART C – FEES

16. Application Fee – CI$500.00

- The application fee is non-refundable.
- Cheques should be made payable to the Cayman Islands Government. Overseas personal cheques and credit cards are not accepted.

17. Registration Fee

- The registration fee must be paid at the time the application is submitted.
- The registration fee is non-refundable once registration has been approved by the Council.
- The application and registration fees may be included in one cheque made payable to the Cayman Islands Government.
- The registration fee will not be refunded if additional documents requested by the Council are not submitted within three (3) months of the request.

NMC Fee Schedule

List	Period of Registration	Licensure Fees
Application Fee – all applicants except nursing students	Initial Registration	CI$500.00 – one-time, non-refundable fee
Principal	Practising licence	CI$1,000.00 every two years At initial registration, the fee is proportioned to the number of unexpired months in the relevant period, based on the applicant's birth date; part of a month is calculated as one month.
Provisional – Non-Caymanians	Practising licence	CI$1,000.00 every two years
Provisional – Caymanians, permanent residents and spouses of Caymanians	Practising licence	No fee
Institutional	Two years	CI$1,200.00 every two years
Expedited Fees	Per application	Emergency – CI$1,000.00 Urgent – CI$800.00 Express – CI$650.00

Late Fee	Per renewal	Principal List (renewal not submitted at least 28 days before expiry of the practising licence) – CI$100.00 Institutional and Provisional Lists (renewal not submitted at least 60 days before expiry) – CI$100.00

PART D – PROFESSIONS REGISTERED BY THE COUNCIL

The following professions are registered under Schedule 5, section 21(1) of the Health Practice Act (2026 Revision):

- Registered General Nurse (RGN)
- Advanced Practice Nurse (APN)
- Registered Nursing Assistant (RNA)
- Registered Midwife (RM)
- Registered Nurse (RN)
- Public Health Nurse (PHN)
- Student Nurse (StdN)

PART E – PRIVACY STATEMENT

The Cayman Islands Nursing and Midwifery Council is the regulatory body for nursing and midwifery in the Cayman Islands and operates under the Department of Health Regulatory Services. We are required by law to keep a register of qualified nursing and midwifery professionals who are licensed to practise. We handle and process personal data of individuals in order to facilitate applications for registration and renewal of practising licences, and to fulfil our statutory obligations. The information provided by applicants informs the decision-making of the Council, enabling the maintenance of accurate professional registers. All information provided is kept confidential and is only shared if the nurse or midwife gives written permission to do so, except in the case of a criminal investigation. We may also process personal data in order to comply with audit requirements and other legal obligations; to obtain legal advice; to establish, exercise or defend legal rights; and to produce statistics or reports that do not identify any individual.